Minutes
Downer Community Association Committee meeting
7 pm Monday 3 August 2026
Accepted 7.9.26

Acknowledgement of Country (Chair Robyn Rennie)

Attendance and apologies

Attendance: Robyn Rennie (Convenor), Miles Boak (Treasurer), Leon Arundell (Secretary), Amit Barkay (Centre Manager), Jacqui Pinkava (Public Officer and Communications), Amy Barthet (Centre Coordinator), Lia Zhao.
Apologies: Bea Brickhill, Jane Teasey. Absent: Ramya Victor.

Acceptance of minutes of previous meeting 6 July 2026

The committee accepted the draft minutes of the July meeting.

Action Items arising from previous meetings

See list of Action Items below

4.1 Digital literacy course (Jacqui/Lia Zhao)

The committee approved-in Principle a grant to cover the cost of room hire, subject to finalisation of arrangements for the Digital Literacy course to be conducted at the Downer Community Centre.

Centre Management Report (Amy Barthet)

Amit agreed to forward to the committee a draft *Centre Coordinator* job description that Amy had drafted.

The committee AGREED to cover reasonable costs for repainting of the Downer Square street library by the Majura Women's Group, and AGREED to the purchase of a new refrigerator (up to $1,000) and a new mop.

Correspondence report (Jacqui Pinkava)

Some correspondence related to problems filling in the Legislative Assembly's e-petition form for pedestrian safety around the Downer Community Centre. We have referred problems to the Legislative Assembly. Note as of 1 August 100 signatures had been received electronically. Target is 500 by end of August.

Chair's report (Robyn Rennie)

The Chair reported no additional matters.

Treasurer's report (Miles Boak)

Issues with electronic reporting to the tax office were resolved.

There was a $2,977 surplus for July. The main expenses were for rates, utilities and wages.

North Canberra Community Council (NCCC) report (Leon Arundell)

The NCCC held a General Meeting on 15 July.

The Owners Corporation Network of the ACT gave a presentation on community strata living, governance reform, apartment quality and sustainability.

Icon Water gave a presentation on its 2028–2033 price review and invited community input.

As the meeting did not achieve a quorum, no decisions were recorded.

The Downer Community Association has applied for a NCCC grant for new Clean-up-Downer weatherproof placards and for a re-usable placard for our community Floriade bulb planting event.

Next meetings: Committee meeting 19 August; General meeting 16 September.

Other Business

- Policy on promoting external activities/courses. The committee agreed that Downer Community Association newsletters could promote local community activities such as Northside Community Services Social Groups but not commercial services such as plumbers, house cleaners etc.

Next Committee Meeting: 7 pm Monday 7 September.